



WEST BENGAL YOGA ASSOCIATION

(Registered under Society Act-XXVII of 1951 No. S/19280 of 1076-77)

Affiliated with: Yoga Federation of India & Bengal Olympic Association

Regd. Office: 15/3, Raja Subodh Mullick Square, Kolkata – 700013

CONSTITUTION

(As amended as on 12th February,2017)

1. NAME

The name of the Association shall be “WEST BENGAL YOGA ASSOCIATION.”

2. JURISDICTION AND HEAD QUARTER

The territory under the jurisdiction of the Association shall be the State of West Bengal. The Head Quarter and the registered office shall be in Kolkata at 15/3, Raja Subodh Mullick Square, Kolkata- 700013.

3. AIMS AND OBJECTS OF THE ASSOCIATION

The aims and objects of the Association shall be _: -

- a) To promote and propagate Yogic Culture as laid down in “AUSTANGA YOGA” among the mass irrespective of caste, creed and sex.
- b) To hold competitions for various performances of Yoga within the discipline.
- c) To organise demonstrations at every possible corner of the State.
- d) To sponsor training centres and provide teachers.
- e) To hold symposium to find out solution for its propagation.
- f) To investigate and to conduct research works to explore the scientific aspects and publish papers for propagation.
- g) To frame rules and regulations for the championships.

4. The names, address and description of the Office Bearers and members of the Executive Committee are :-

Description

Name

Address

PRESIDENT

WORKING PRESIDENT

VICE-PRESIDENTS

GENERAL SECRETARY

ADDITIONAL SECRETARY

JOINT SECRETARIES

TREASURER

ORGANISING SECRETARIES

MEMBERS

- **RULES AND REGULATIONS**

Article 1. The objects for which the above Association has been established are stated in the Memorandum of Association.

Article 2. Affiliation: The Association shall be affiliated to the Yoga Federation of India and to Bengal Olympic Association and shall work in co-operation and in harmony with them.

Article 3. Financial Year: The Financial year shall be from 1st April to 31st March.

Article 4. Composition of Memberships:

The Association shall be composed of: -

(a) Patrons (b) Life Members (c) Amateur Clubs (d) Individual Associates (e) District Organisations and (f) Honorary Members who are promoting and can be the executor of promotion of yogic culture in the State of West Bengal.

The Executive Committee shall have the power to accept or reject any application for membership with reasons.

a) Patrons: Distinguished persons may on the nomination of the Governing Body be invited to become Patron of the Association.

b) Life Members: The persons who will pay Rs.2,001/- (Rupees two thousand one) only as minimum fee at a time shall be the Life Member subject to the approval of Executive Committee. The Life Members shall have no right to vote or to be voted. However, two Life Members shall be inducted as Vice-President by the Executive Committee at its first meeting after assuming office who shall have voting right in the Executive Committee meeting.

c) Amateur Club: The Clubs, Institutions and Gymnasiums within the area of Kolkata Municipal Corporation engaged in the yogic activities, on their appeal for affiliation may be given recognition first subject to sending of competitors in the immediate State Championship and thereafter affiliation may be accorded with the approval of Executive Committee after being satisfied with

other criteria as shall be imposed upon from time to time. The affiliation fee shall be Rs.200/- (Rupees two hundred) only per annum or as may be fixed by the Executive Committee time to time. Such affiliated units have the right to send one accredited representative to form the General Council. He shall have the right to vote or to be voted, as the case may it be.

However, the Executive Committee may waive the normal procedure of granting affiliation in some most special cases, viz, Sports Board/ Universities/ College or School Sports Association etc.

d) Individual Associates : Any person specially interested in yogic culture, on payment of Rs.100/- (one hundred) only as annual membership fee or as may be fixed by the Executive Committee time to time may be admitted as an Associate Member subject to the approval of Executive Committee. The Associate Member shall have no right to vote or/and stand for election. However, three members from amongst the individual Associates may be nominated as member of the Executive Committee by the newly appointed Executive Committee at its first meeting and they shall have voting right in the Executive Committee meeting. Panel of Judges and Coaches shall be formed from amongst the Associate Members through proper test, practical and theoretical.

e) District Organisation: All the District Associations formed by observing general procedure shall have the right to become affiliated members with a payment of annual affiliation fee of Rs.200/-(two hundred) only or as shall be enhanced by the Executive Committee from time to time. These members shall get all the facilities of the Association. Each District unit shall have the right to send two representatives to form the General Council and to vote and/or to be voted.

f) Honorary Members: Any person qualified to be a Honorary Member, whose connection with the Association because of his rich contribution in the system is deemed necessary, subject to the approval of Governing Body. He will have no right as an ordinary member. The District Associations shall intimate their activities and names of persons to the Governing Body of the State Association.

Article 5. Ceasation of Members : Any member shall cease to be a member subject to the intimation to the Executive Committee.

a) By submitting resignation letter to the General Secretary.

b) On his becoming insolvent.

- c) For affiliated units/individual associates, non-payment of affiliation fee and other outstanding dues for three years.
- d) For any act which is against discipline/indulges indiscipline/ activities contrary to the constitution of the Association or detrimental to the interest of the Association and any infringement of the decision of the Executive Committee.

Action shall be taken on the face value of the submitted reply of the “Show-Cause” notice issued for.

Article 6. Register of Members :

The Association shall maintain a register of members describing names, addresses, occupations, dates of admission and cessation and that will be kept open for inspection of the members as described in the Article 4 at prior notice.

Article 7. Rights and Obligations of Members.

- a) Any member belonging to the classes 4(c) & 4(e) of Article 4 has the right to elect or to be elected in any election of the Association. Members of all the classes of Article 4 may submit suggestion to the Governing Body and Subcommittee in writing on any matter, to inspect account of the Association on prior appointment with the Hony. Secretary, to pay subscription in advance before 30th April of each financial year, to have a copy of the journal or publication of the Association at a concessional rate. Defaulting members shall not be allowed to take part in deliberations or voting in the meeting (whichever applicable).
- b) Any unit fails to send competitors in the State Championship at least once in two consecutive years, will lose their voting right in General Council. However, their membership will not be terminated.

Article 8. General Council

The General Council of the Association shall consist of: -

- a) Life Members without right to vote.
- b) One representative from each affiliated club.
- c) Two representatives from each District Association.
- d) All office bearers without right to vote.
- e) One representative each from the following bodies or organisation or institution, as the General Council of the Association may from time to time decide: -
 - i) One representative from B. O.A (Bengal Olympic Association).

ii) One representative from Board of Secondary Education.

The general and ultimate responsibilities for the management of the Association shall rest with the General Council.

Article 9. Formation of Executive Committee:

The direct management of the Association shall be rested with an Executive Committee which shall consist of the following: -

- a)** President - one a i) Working President - one
- b)** Vice-Presidents - not more than 9 including 2 from Life Members to be nominated by the Executive Committee.
- c)** Hony. General Secretary - one
- c i)** Hony. Additional Secretary - one
- d)** Hony. Joint Secretaries - two
- e)** Hony. Treasurer - one
- f)** Hony. Organising Secretaries - four
- g)** One representative from each District Association.
- h)** 10 other members from Kolkata units having uninterrupted membership for minimum 3 years.
- i)** 3 members nominated by the Executive Committee from individual associates whose membership stands for 3 years without break.

The General Council at its Annual Meeting at every four years shall elect the President, Working President, Vice - Presidents, General Secretary, Additional Secretary, Treasurer, Joint Secretaries, Organising Secretaries and other members to form the Executive Committee.

- i)** All the office bearers including President, Working President, Vice-Presidents (except two to be nominated by the Executive Committee at its first meeting), General Secretary, Additional Secretary, Treasurer, Joint Secretaries, Organising Secretaries and other members of the Executive Committee shall be elected from amongst the representatives of affiliated units of Kolkata and Districts, whose membership stands for minimum three years, by ballot or by show of hands.
- ii)** All the Office Bearers may remain/ be elected in the same post for a maximum period of three times (in a four year term) and thereafter, shall not be eligible to be elected in the same office bearer post in the election at the Annual General Meeting of General Council.

Article 10. Powers and Duties of the Executive Council.

The Governing Body shall have general powers of supervision and conduct over all the affairs of the Association and in particular shall discharge the following duties: -

- i)* To admit membership: Individual and Organisations eligible under the constitution applying thereof, if they deem fit and proper.
- ii)* Register competitions and assist in the running of them.
- iii)* Conduct State level competitions and inter State level trials, if so desired with the sanction of Yoga Federation of India.
- iv)* Grade all competitions registered with it.
- v)* To draw up a programme of the activities for the year at the beginning of each session.
- vi)* Impose or enforce penalties for any violation of the constitution, bye-laws or rules of the Association.
- vii)* Investigate and give decisions in appeal protest, claim or complaint etc. received from any member.
- viii)* Award certificates, medals and diplomas to the deserving members.
- ix)* Arrange for the examination of the judges under the direction of Yoga Federation of India to conduct Yoga Teachers training.
- x)* Control dues and funds of the Association for necessary action and inspect the accounts from time to time.
- xi)* Consider and decide any question not provided for in the rules and bye-laws of the Association which may be referred to them by any member or its own initiative, if necessary.
- xii)* Consider and decide any other matter, which in the opinion of the two-thirds of the entire committee members shall be considered of immediate importance.
- xiii)* Take all other necessary steps to carry out the objects of the Association.
- xiv)* Appoint or form sub-committees and formulate bye-laws whenever necessary.

xv) To enhance the rates of subscription, affiliation fees and other fees as mentioned elsewhere, from time to time as shall be considered necessary by the Executive Committee.

xvi) The Executive Committee shall have the right to terminate any position of any member of the Executive Committee for his failure to attend three consecutive meetings without prior intimation. This rule is not binding upon on President, General Secretary and Treasurer.

xvii) The Executive Committee shall have the power to fill up the vacancy in Executive Committee causing by demise/ resignation/ termination, from amongst the eligible members of the General Council.

The decision of the Executive Committee shall in all cases be final and in operation until altered, modified or reversed by the Executive Committee or by General Council.

Sub-Committee:

The Executive Committee may from time to time appoint from amongst members, sub-committees (with power to co-opt any person) for carrying out any specific work of the Association or to consider any matter affecting it, and may rest in such sub-committees and such powers as they may think fit. Such sub-committees are to submit their reports of their work to the Executive Committee.

President and Hony. General Secretary of the Association shall be ex-officio member of all sub-committees. A sub-committee may be dissolved by the Executive Committee at any stage of its existence. The decision of sub-committee not in any case be binding on the Executive Committee.

The Life Members, the individual Associates may be inducted into sub-committees along with any like minded influential person from outside.

Article 11. Annual Meeting of the General Council :

This meeting shall be held in the month May in each year for the following purposes: -

- a)** Adoption of Annual Report and the Audited Accounts.
- b)** Nomination of Patrons, if any.
- c)** Election of Office-Bearers and other members of the Executive Committee as laid down in the Article. 8 (at every four years) for ensuing term.
- d)** Appointment of an Auditor or Auditors.

e) Consideration of any amendment to the Constitution or its Bye-Laws.

f) Consider any other matter of which notice has been received by the Hony. General Secretary in proper time.

g) Any other matter which may be admitted by the Chairman as being of sufficient importance.

15 members shall form the quorum at any Meeting of the General Council.

Article 12. **Executive Committee Meeting.**

The meeting of the Executive Committee must be held quarterly. The Hony. General Secretary may whenever necessary call a meeting in consultation with the President. Ten members can request for a meeting when the General Secretary fails to convene the meeting for 2 consecutive terms.

If the General Secretary fails or neglect to call such a meeting of the Executive Committee, the President of the Association may call such a meeting with proper notice to all concerned.

Seven members shall form the quorum at any meeting of the Executive Committee.

Article 13. **Special General Meeting:**

The Hony. General Secretary may whenever necessary and shall on the requisition of at least twenty members stating in writing the purpose for which it is required, call a meeting of the General Council within 21 days of the receipt thereof. If the General Secretary fails or neglects to call such meeting, then all requisitionists shall move to the President for calling the same meeting within 21 days. If the President fails to do so, then all the requisitionists shall call the meeting of General Council. However, absence of anyone of the requisitionists deem void and notice stands as cancelled.

Article 14. **Notice of Meeting :**

The notice in writing together with the Agenda of the business, specifying the place, date and hour shall be sent by post or otherwise to each member to his registered address at least 14 days before the date of the meeting of the General Council, at least 7 days before the date of the Special General Meeting and at least 3 days before the date of any meeting of the Executive Committee.

The Hony. General Secretary may with the sanction of the President call a meeting of the Executive Committee for urgent business at shorter notice.

Article 15. **Duties of Office Bearers** :-

(1)(a) The President: The President shall preside over the meeting of the General Council and of the Executive Committee. In any requisition meeting where the General Secretary fails or neglects to convene, the President shall in that case take necessary action.

(1) (b) The Working President: In absence of President, the Working President will preside over the meeting.

(1) (c) The Vice- Presidents: In absence of President and Working President, one of the Vice-Presidents will preside over the meeting.

In absence of President, Working President and Vice-Presidents, the meeting shall elect its Chairman.

(2) The duties and functions of the Hony. General Secretary :

a) To look after the welfare of the Association and manage the same in accordance with its rules and bye-laws and the directions of the General Council and the Executive Committee.

b) To be in charge of the office of the Association and its properties.

c) To do correspondence on behalf of the Association.

d) To call meetings, send notices, prepare and compile agendas from such meetings.

e) To keep on records the proceedings of all meetings of the Association.

f) To arrange with and Treasurer for the collection of all dues of the Association.

g) To remit the Hony. Treasurer or deposit to Bank with intimation to the Treasurer all collection made by him within 14 days.

h) To have authority to spend an amount not exceeding Rs.5, 000/-(Rupees five thousand) only in anticipation of sanction of the Executive Committee. The Hony. Treasurer shall requisition the account of such expenses incurred by the General Secretary to be brought to the notice of the Executive Committee at the earliest opportunity.

i) To delegate, if necessary, some of his functions to the Additional Secretary or Joint Secretaries.

j) To draw up annual report and other reports for the information of the members.

k) To become an ex-officio member in all sub-committees of the Association.

l) To represent the Association in any outside meeting. In case of indisposition, the Executive Committee will select the representative.

2(A) The duties and functions of Hony. Additional Secretary :-

a) To carry out the directions of Hony. General Secretary.

b) To perform all such duties as delegated by the Hony. General Secretary.

c) To act in the place of Hony. General Secretary in his absence.

3. Duties and functions of Hony. Joint Secretaries :-

a) To carry out the directions of the Hony. General Secretary.

b) To perform all such duties as delegated by the Hony. General Secretary.

c) To act in place of the General Secretary/ Additional Secretary in his/ their absence.

4. Duties and functions of Hony. Treasurer.

- a) To be responsible for the funds and other assets of the Association.
- b) To arrange for intimation of collection of dues from members.
- c) To receive all collections from persons authorised to receive money on behalf of the Association.
- d) All money received to be deposited to the scheduled Bank at Bank Account of the Association within 14 days of the receipt.
- e) Shall make payment strictly as per sanction of the Executive Committee.
- f) To maintain proper books of accounts of receipt and expenditure and shall bring to the notice of the Executive Committee the irregularities, if any.
- g) To help Auditor duly appointed by the Association with documents for auditing the asset and liabilities of the Association.
- h) To draw up a budget at the beginning of the year.
- i) Shall submit the Audited Statement of Accounts to the Executive Committee for adoption and submit the same for General Meeting.
- j) To be in-charge of the documents, papers and book of accounts etc. for carrying out his duties smoothly.

5. Duties and Functions of Hony. Organising Secretary:

- a) To promote and propagate the view of the Association to its extensive ambit in consultation with the Hony. General Secretary.
- b) To organise training centres, tournaments and demonstrations in consultation with Hony. General Secretary.
- c) To convene symposium in consultation with President and General Secretary of the Association.
- d) To perform such duties as and whenever delegated by the Hony. General Secretary or the Executive Committee.

Article 16. Operation of Bank Accounts :

All transaction of money matters should be made with a Scheduled Bank. The Bank Accounts shall be operated by the joint signatures of any two from amongst the –

1. President of the Association.
2. General Secretary of the Association.
3. Treasurer of the Association.

Article 17. No amendment to the rules of the Association shall be made except at the Annual meeting of the General Council or at the Special Meeting of the General Council and adopted by two third vote of the voting members.

All proposed amendments must be submitted to the Hony. General Secretary for submission to the Executive Committee. The General Secretary then place it before the General Council at the appropriate time being forwarded by the Executive Committee.





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(Registered under Society Act-XXVII of 1951 No. S/19280 of 1076-77)

Affiliated with: Yoga Federation of India & Bengal Olympic Association

Regd. Office: 15/3, Raja Subodh Mullick Square, Kolkata – 700013

BYE-LAWS

Rules regarding Transfer of Players/ Competitors

1. Every player/competitor must be registered with the Association by paying Rs.10/- (Rupees ten) only. All the affiliated units shall furnish a list of their players along with the registration fee to the Association between 1st April & 15th April.
2. A registered player shall not represent any other institution than he/she is registered with unless otherwise takes transfer to other affiliated units.
 - i) In case of transfer, the candidate shall apply to the State Association within 1st April to 15th April every year in prescribed form along with the transfer fee of Rs.100/- (Rupees one hundred) only or as may be decided by the Executive Committee from time to time.
 - ii) The candidate shall personally call on the office of the Association and sign in presence of the Association Official on the transfer form within the dates as specified herein above.
 - iii) The Association being received the application shall intimate the unit concerned from where the transfer has been sought.
 - iv) The unit concerned may intimate the State Association their resentment only in the event of non-paying of the dues on the part of the transferee to the unit within 30th April of the year.
 - v) The amount of money in such case shall not exceed Rs. 100/- (Rupees one hundred) only and be deposited with the State Association along with the transfer application and transfer fee.
 - vi) In case of a player being suspended by the unit as a follow up action for indulging in any in-discipline activity, shall be brought to the notice of the Association within one week of taking such action with a full detail of the incident and proceedings there for.
 - vii) The State Association shall be the highest appellate authority in the State for any dispute. Any member unit or individual member of an affiliated unit may indulge in taking advantage of appeal on payment of a fee of Rs.100/- (Rupees one hundred) only to the State Association within a fortnight from the date of such punitive measure awarded for the concerned member.

